

**CAMBRIA-FRIESLAND SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**

**September 24, 2018**

The regular meeting of the Cambria-Friesland Board of Education was called to order on September 24, 2018 at 5:58 p.m. by Rita Burmania. Motion carried.

Board Members present: Denise Bancroft-Hart, Rita Burmania, Dan Deyoung, Mark Hoffmann, and Tammy Schepp. Board Members Absent: Marc Berger and Jason Graham. Others present: Timothy Raymond, District Administrator, Debbie Merwin, Executive Assistant, Pam Drews, Finance Assistant, Deb Torrison, 6-12 Principal, Dave Van Spankeren, Business Manager, Christa Smits, Brad DeYoung and Steve DeYoung.

Pledge of Allegiance was cited

Motion by Deyoung/Schepp to adopt the agenda as posted. Motion carried.

BOARD MINUTES: Motion by DeYoung/Schepp to adopt the minutes of the Regular Board of Education Meeting, August 27, 2018. Motion carried.

FINANCE REPORT: Motion by Bancroft-Hart/Schepp to approve the payment of general fund vouchers Numbered 052009 through 052145 in the amount of \$176,239.07. Motion carried.

**COMMUNICATIONS:**

SmartProcure Public Records Request: This is a standard Public Records Request made every year by SmartProcure.

PRINCIPAL'S REPORT: Mrs. Torrison updated the Board on Middle school intervention/directed study. Middle school teachers are working with the second period schedule to address student academic needs in more targeted ways. They are also working together to maintain information about missing assignments across the middle school classes that they can address with students during directed study. Mrs. Torrison also gave an update on the cell phone policy. She indicated the adjustment to no use of cell phones in classrooms has been smoother than anticipated.

ADMINISTRATOR'S REPORT: Mr. Raymond's report is being distributed throughout the Board packet. We took a walk through the school for about 15-20 minutes. The tour included our new courtyard, Fitness Center, Fob placement throughout school, Boys/Girls Locker Rooms (including Coaches offices, drying room, etc.), Speech Room - Indoor Concession Stand, New Main Entrance to school.

**OLD BUSINESS**

School Safety and Security Grant were discussed. The scope of the project, the process and an overview of the three bids we received from Complete Control Inc, Excel Technologies, and Faith Technologies.

**NEW BUSINESS**

The following was discussed for new business. Christa Smits spoke on the cafeteria/Indoor concession stand and the Booster club financially helping make this happen, Steve DeYoung from WDS presented on the boys and girls locker room renovation, Michelle Cooper from BoardDocs did a presentation on the program BoardDocs and shared classes between C-F/Randolph were discussed.

Motion by Schepp/Hoffmann to approve Board Docs. Motion carried.

Motion by Bancroft-Hart/Schepp to approve Wellness Policy as presented. Motion carried.

Motion by Bancroft-Hart/Schepp to approve Anne Donohue - Part-time Elementary Para-professional. Motion carried.

Motion by Schepp/Bancroft-hart to approve Amber Braaksma - Part-time Elementary Para-professional. Motion carried.

Motion by Bancroft-Hart/Schepp to approve Jeanette Mendoza - 5th Grade Teacher. Motion carried

Motion by Schepp/Hoffmann to approve CEC, Assistant Teacher Savannah Rohloff. Motion carried.

Motion by Schepp/Hoffmann to approve Sandra Schrandt from 4 hours/day to 6 hour/day. Motion carried.

Motion by Bancroft-Hart/Schepp to approve Monica Schaalma from 7.5 hours/day to 8 hour/day. Motion carried.

Motion by DeYoung/Hoffmann to approve an end to the district's use of VISA credit cards and moving forward with a WASBO Purchase or "P-card". Motion carried.

Motion by Schepp/DeYoung to approve the Complete Control Company for the application of the scope of the school safety and security project as defined by the bid submitted in fulfillment of the Wisconsin School Safety Grant.

Motion by Schepp/Bancroft-Hart to approve the purchase of fitness equipment through Gronk Fitness. These purchases will reflect the machines and equipment as defined in these notes. The purchase will not exceed \$57,500.

ITEMS FOR FUTURE AGENDAS: 3 year Safety Plan, 3 year Building Plan, WDS - Phase II - budget projection

Motion by Schepp/Bancroft-Hart to adjourn. Motion carried. Time: 8:13 p.m.